



State Medical Faculty of West Bengal

14-C, Beliaghata Main Road, Kolkata – 700 085

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No.: SMF/26-27/I/1729

-F - 80/2026

24th August, 2026

Notice Regarding Schedule & Payment of Counselling Registration fees for Admission through Offline Counselling to Diploma in Pharmacy Course for the Academic Year 2026 in the three Govt. Pharmacy Institutes, viz. Institute of Pharmacy, Kalyani; Institute of Pharmacy, Bankura, and, Institute of Pharmacy, Jalpaiguri

All concerned Merit Listed Candidates of the Diploma in Pharmacy Course are hereby informed that the **Admission through Offline Counselling and subsequent Document Verification** for the Diploma in Pharmacy Course for the Academic Year 2026 in the aforesaid three Government Pharmacy Institutes will commence on **27th August, 2026** at the Office of the State Medical Faculty of West Bengal, situated at **14-C, Beliaghata Main Road, Kolkata – 700 085**.

Candidates are required to **be physically present in person** at the venue on the scheduled date and time for participation in the Offline Counselling and subsequent Document Verification. **No candidate shall be allowed to participate in the counselling process through any representative or proxy.**

The detailed schedule of the Offline Counselling is enclosed herewith.

In this regard, willing Merit Listed Candidates are advised to **pay the Counselling Registration Fee of ₹200/- (Rupees Two Hundred only) per candidate through the online mode on the SMFWB website (<https://www.smfwb.in>) only, from 25.08.2026 at 14:00 hours onwards and continuing up to the date of Counselling.** It may be noted that **only Registered Applicants will be permitted to participate in the Counselling process. The Counselling Registration Fee once paid shall be non-refundable.**

All necessary information, viz. Name of the Candidate, Category, Combined Rank, Mobile Number, Email Registration no. etc., are required during online fee payment.

PROCEDURE FOR COUNSELLING & DOCUMENT VERIFICATION

Candidates will be called **as per the attached Schedule with this Notice** for Admission through Counselling & Document Verification.

1. The above candidates, if absent or failing to respond immediately when their Rank Number is announced on the scheduled date and time of Counselling & Document Verification, may be considered for counselling solely at the discretion and prior permission/approval of the Competent Authority present at the venue, and only against the seat(s) remaining available/vacant at the exact time of their physical reporting, without disturbing the allotments already completed. Such consideration shall strictly be subject to their reporting before the closure of the counselling session on that day, i.e., 27th August, 2026.

If any seat(s) remain vacant after completion of counselling on the basis of the Combined Rank, further counselling against such available vacant seat(s) will be conducted on the reserved day i.e. 29th August, 2026.

2. The above candidates, if absent or fail to respond immediately after their Rank No. is announced on the scheduled date and time of Counselling & Document Verification, may be considered for counselling against the available seat(s) at the time of their appearance, subject to their appearing before the closing time of the day, i.e., **27th August, 2026.**
3. If any seat(s) remain vacant after completion of the counselling on **27th August, 2026**, further counselling against such available vacant seat(s) will be conducted on **29th August, 2026.**

For the purpose of Counselling, Merit Listed & Registered candidates **are advised to bring the Original & Self Attested Xerox Copies of following documents invariably:-**

- i. **Downloaded copy of the filled-in Online Application Form along with Receipt of Application Fee of ₹600/-**
- ii. **Receipt of Counselling Registration Fee of ₹200/- for participating in Counselling, for the Academic Year-2026. [Must required]**
- iii. **Provisional Rank Card.**
- iv. **Age Proof (Birth Certificate/ Madhyamik Admit Card).**
- v. **Marksheet & Certificate of Higher Secondary (10+2) or Equivalent Examination.**

- vi. Domicile Certificate from the Appropriate Authority.
 - vii. Original Valid Eye Check-up Certificate from the Registered Eye Specialist.
 - viii. Original Valid Medical Fitness certificate from the Registered Medical Practitioner.
 - ix. Original & Updated Category Certificate (**SC/ST/OBC-NCL in appropriate cases**) [if applicable]
 - x. Valid Disability Certificate in case of PH Candidates in Prescribed Format.
 - xi. EWS certificate in the prescribed format by the appropriate authority.
(a) Self Declaration by the applicant seeking Income and Asset Certificate in regards to Sub-Caste, family income and Assets or by the Guardian in case of minor.
 - xii. Annual family income from all sources for TFW Scheme in appropriate format by the appropriate authority.
 - xiii. Character Certificate from the Appropriate Authority.
 - xiv. Aadhaar Card.
 - xv. Self undertaking by the candidate in the prescribed format.
 - xvi. Two copies Passport Size recent Colour Photo.
4. **In the matter of allocation/admission of a candidate in a particular Institute, the decision of the President, State Medical Faculty of West Bengal shall be final and binding on the candidate.**
 5. **This is being reiterated that once allotted and/or admitted, there will no provision for Upgrading / Changing the Institution, as specified in the antecedent Notification vide No.: SMF/26-27/I/1581 -F - 80/2026, Dated: 12th August, 2026.**
 6. **After the day of Counselling, information about the remaining available seats in three Govt. Pharmacy Institutions will be updated on the official Website of SMFWB [<https://www.smfwb.in>].**
 7. **Counselling will be closed immediately after all seats have been filled up, or, the Combined Merit List is exhausted, whichever is earlier.**
 8. **During the period of undergoing D. Pharm Course, studying in any other course is not allowed.**
 9. **Mere Merit listing the candidates does not entitle them for any right or claim for the admission to D. Pharm Course in 2026.**
 10. **During the Document Verification process, if, at any stage, it is found that an applicant is ineligible as per the prescribed eligibility norms, his/her candidature shall stand cancelled, even if his/her name appears in the Provisional Merit List, a seat has been allotted to him/her, or he/she has taken admission and been registered. In such cases, any fee(s) already remitted by the candidate shall stand forfeited and shall not be refunded.**

Reporting date at enrolled College with all required Admission document(s) is on 1st September, 2026

COUNSELLING WILL BE CLOSED IMMEDIATELY AFTER ALL SEATS HAVE BEEN FILLED UP, OR, THE COMBINED MERIT LIST IS EXHAUSTED, WHICHEVER IS EARLIER.

Venue for Offline Counselling & Document Verification for Admission to Diploma in Pharmacy Course in the Three Govt. Pharmacy Institutions

**AT THE OFFICE OF THE
STATE MEDICAL FACULTY OF WEST BENGAL,
14-C, BELIAGHATA MAIN ROAD, KOLKATA – 700 085**

[Debnath Ghosh]
Secretary-in-Charge,
State Medical Faculty of West Bengal

COUNSELLING & DOCUMENT VERIFICATION SCHEDULE FOR ADMISSION TO DIPLOMA IN PHARMACY COURSE IN THREE GOVT. PHARMACY INSTITUTES FOR THE ACADEMIC YEAR – 2026

VENUE AT THE OFFICE OF STATE MEDICAL FACULTY OF WEST BENGAL, 14-C, BELIAGHATA MAIN ROAD, KOLKATA – 700 085						
REPORTING TIME →		8.45 A.M.	10.30 A.M.		1.30 P.M.	3.10 P.M.
1 st Day Schedule →	Counselling Date	1 st SLOT [09.00 A.M. to 11.30 A.M.]	2 nd SLOT [11.40 A.M. to 1.30 P.M.]	1.30 PM to 2.00PM	3 rd SLOT [2.00 P.M. to 4.00 P.M.]	4 th SLOT [4:10 P.M. onwards, till completion of the counselling process]
1	OFFLINE COUNSELLING & DOCUMENT (S) VERIFICATION	27 th August, 2026	Combined Rank Candidates (Rank: 1 – 250) [For UR Seats Only]	Combined Rank Candidates (Rank: 251 – 500) [For UR Seats Only]	Lunch Break	Merit Listed All ST (Rank: 1 – 24), EWS (Rank: 1 – 31), TFW (Rank : 1 – 195) & PH (Rank : 1 – 4) Candidates [For ST, EWS, TFW & PH Seats Only] SC Candidates (Rank: 1 – 70) [For SC Seats Only] OBC Candidates (Rank: 1 – 185) [For OBC Seats Only]
Reserved Day COUNSELLING →	Counselling Date	If any seat(s) remain vacant after completion of counselling on the basis of the Combined Rank on 27 th August, 2026, rest of the candidates having Combined Rank from 501 to the end of the Combined Merit List will be considered for counselling against such available vacant seat(s).				
OFFLINE COUNSELLING	29 th August, 2026	The candidates are required to report at the same reporting time prescribed for 27 th August, 2026, i.e. 08:45 A.M. Counselling will commence from 09:00 A.M. onwards, and candidates will be considered strictly in order of their Combined Rank.				

COUNSELLING WILL BE CLOSED IMMEDIATELY AFTER ALL SEATS HAVE BEEN FILLED UP, OR, THE COMBINED MERIT LIST IS EXHAUSTED, WHICHEVER IS EARLIER.

